



Indiana Grantmakers
ALLIANCE
...advancing philanthropy

An Informal Guide to Indiana Disaster Recovery

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Executive Summary

This guide has been designed to offer practical ideas on how Indiana grantmakers can help to ease the pain of natural disasters. Indiana Grantmakers Alliance (IGA) thanks the Council on Foundations and the European Foundation Centre for providing the principles and tips for effective disaster grantmaking in “Disaster Grantmaking: A Practical Guide for Foundations and Corporations.” These tips and principles served as an excellent skeleton for this guide. The “principles in action” items of this guide were gathered from Indiana grantmakers through numerous e-mails and from an IGA conference call held on June 18, 2008. Indiana Grantmakers Alliance thanks our members for sharing these best practices and practical advice. For a list of contributors, see [Appendix J](#) (page 30).

An Overview

The spring of 2008 has been very difficult for Hoosiers. As of June 17, 2008, at least 28 Indiana counties have been declared eligible for disaster relief, three people have been killed and five injured, 25,000 Hoosier homes have been damaged, and more than 4,300 individuals have been evacuated. It’s been tough and many Indiana grantmakers are not sure how best to help.

Indiana grantmakers are in a unique position to help because of their ties to local resources, their mission for public good, their access to research and their programmatic flexibility. At the same time, Indiana grantmakers face serious challenges in the form of myriad requests for funds in times of disaster. Sifting through these requests can be overwhelming. Indiana Grantmakers Alliance hopes this guide will ease and inform the disaster response process.

Disaster “Recovery” and Disaster “Management”

As the philanthropic sector grows and evolves, the narrow concept of disaster “recovery” is moving into the broader context of disaster “management.” More and more grantmakers are embracing the notion that when it comes to natural disasters, the Boy Scout motto of “be prepared” is critical. The charitable impulse to help “victims” is morphing into broader concepts of preparedness and prevention.

Disasters most often impact the most vulnerable of our communities: the elderly, low-income families and individuals with disabilities. These individuals can either be seen as victims or as resources to help grantmakers make good choices in reducing vulnerability to the hazards lying at the heart of disaster management. Having an idea of what is needed and how best to meet those needs is the key to effective disaster management.

Principles in Action: Eight Principles of Good Disaster Grantmaking

These principles are provided by the Council on Foundations and the European Foundation Centre. Examples from IGA members' work and other recovery efforts compose the "in action" examples.

1. Do no harm.

Please remember that not all disaster assistance is beneficial.

In action: Greene County Community Foundation learned that clothing was not a major need in their area. So, even though it was difficult, they felt that they should turn away a donation of clothes from a local shop. A suggestion was made to utilize the IGA listserv to see if clothing was a need in another community.

2. Stop, look and listen before taking action.

Every disaster has unique characteristics.

In action: An immediate gift to a disaster agency is a great idea, however, sometimes a simple idea like funding dumpsters for local clean up will make a greater impact. Or, in the case of flooding, mosquito abatement programs or tetanus shots for clean up workers will be needed.

3. Don't act in isolation.

Work to reduce duplication of effort and make efficient use of resources to ensure priority needs are addressed.

In action: In August of 2007, Findlay, Ohio experienced severe flooding. After the initial rush of help subsided, a local ministerial committee formed a long-term Flood Recovery Group. Numerous community organizations were involved and the group based its work on the American Red Cross Voluntary Organizations Active in Disasters (VOAD) booklet, which outlines steps to recover from a disaster. United Way served as the fiscal agent to accept donations, but the group was comprised primarily of volunteers. The group struggled due to its volunteer structure. In January 2008, Findlay Community Foundation funded a paid coordinator position. In hindsight, the foundation wished they would have funded this position sooner. The coordinator provides assistance to individuals/businesses in completing FEMA paperwork, coordinates volunteers, and vets contractors (there were many shady businesses/individuals trying to take advantage of the situation). Donations to the long-term effort are available to help families with purchases of new furnaces, etc.

4. Think beyond immediate crisis to the long-term.

Fill gaps between emergency relief and long-term development programs.

***In action:** Kosciusko County Community Foundation created The Good Samaritan Fund to aid individuals year-round. The Good Samaritan Fund was set up by a generous donor and primarily handles medical emergencies. Suzie Light, executive director of the Kosciusko County Community Foundation, shares that the fund is an enormous asset. However, it can be difficult to administer and if she was to do it over again, she would find a social service agency to refer potential grantees to the fund instead of taking open applications. A brochure for the fund and the fund's grant application are included in [Appendix A](#) (page 10) of this guide. In [Appendix B](#) (page 13), you will also find information from Joe Miller of the law firm of Baker & Daniels on legal issues in setting up these funds.*

5. Bear in mind the expertise of local organizations.

Working with local organizations allows them to carry out their important role and provides grantmakers with valuable information about the situation.

***In action:** State and Federal agencies, American Red Cross, Salvation Army and United Way all play a significant role in immediate disaster recovery efforts. But sometimes grantmakers can encourage their non-profit partners to utilize their expertise to fill gaps in services. In Indianapolis, the local YMCA is offering 25 free family memberships and 50 day camp enrollments for storm and flood victims. Offering child care and wellness programs is a perfect way for this local organization to use its expertise to assist with recovery efforts.*

6. Find out how prospective grantees operate.

Some grantees specialize only in emergency relief, while others have a long-term development orientation.

***In action:** It is important for grantmakers to learn how funds donated will be utilized by the organizations receiving them. According to the American Red Cross of Greater Indianapolis, it is perfectly acceptable to designate a gift to the American Red Cross for a specific disaster and a specific community. Those requests are honored and the Red Cross does everything they can to ensure that the funds stay in the designated community.*

7. Be accountable to those you are trying to help.

Engage grantees in a process that assesses social impact.

***In action:** Indiana grantmakers are responding to the needs of their non-profit partners. Some Indiana foundations are considering grants to their non-profit partners to cover their insurance deductibles. Other foundations are considering making short-term loans to fill gaps until Federal assistance can be obtained. **Johnson County Community Foundation's** loan/grant form is included in [Appendix C](#) (page 15) of this guide.*

8. Communicate your work widely and use it as an educational tool.

It is useful to build a knowledge base, record lessons learned, and share your experience with boards, staff, employees, other grantmakers, the media, community groups and public officials.

***In action:** Indiana Grantmakers Alliance will continue to post creative ideas and information regarding disaster management on its website (www.indianagrantmakers.org). A sample letter to the editor from **Heritage Fund – the Community Foundation of Bartholomew County** is included in [Appendix D](#) (page 18) of this guide.*

Indiana's Response: Tips for Good Disaster Grantmaking Practices

These tips are provided by the Council on Foundations and the European Foundation Centre. Examples from IGA members' work and other recovery efforts compose the "in action" examples.

1. Develop an internal plan for handling disaster requests.

- a. Develop a disaster plan for communicating with *your* employees.
- b. Establish internal guidelines and criteria for making emergency grants.

***In action:** Even though the devastation was outside their geographic funding area, the **Ball Brothers Foundation** funded an Indiana group to assist Hurricane Katrina victims.*

- c. Link your emergency grants to your mission.

***In action:** **Lumina Foundation for Education** is considering a grant to rebuild John Marshall Middle School in Indianapolis, a grant directly tied to their mission.*

- d. Set up streamlined internal decision-making procedures for grants.

***In action:** Though outside their normal two-cycle selection process, **Ball Brothers Foundation** was able to make a quick and responsive grant to the Hoosier Heartland Chapter of the American Red Cross to assist with the weather related issues in their region.*

2. Learn about the disaster situation before responding.

- a. Don't make assumptions and consider the source – media reports can be unreliable as to the needs of the community.

***In action:** In rural Greene County, residents were stranded because their cars were under water. Community residents pitched in to get folks to work, but the presumed needs of clothing and food were secondary to transportation needs. In addition, Greene County does not have a United Way and Kerry Conway, director of the **Greene County Community Foundation**, shared that a volunteer coordinator would have been very helpful. United Way of Bartholomew County sent out a timely e-mail to help direct volunteers and donations. This information is located in [Appendix G](#) (page 24) of this guide.*

3. Think about when to make a disaster grant.

- a. Fund prevention efforts.

***In action:** The American Red Cross recommends that citizens have supplies and resources to survive in their homes for 3 days. However, only 30% of US citizens are prepared. Consider how to get the word out about individual and community preparedness.*

- b. Consider splitting up grants: distribute half for immediate relief and give half later for clean-up or prevention efforts.

- c. Think long-term in funding disaster management efforts.

In action: Findlay Community Foundation pledged to support recovery efforts for two years. In [Appendix H](#) of this guide (page 26), you will find some suggestions on funding long-term disaster management tools.

4. Decide whether to provide cash assistance, or goods and services.

- a. In an emergency, cash is preferred. However, you might want to consider how you can help with donated goods or services.

In action: In Indianapolis, a large suburban church put out a call to the community to donate baby formula, diapers, masks/gloves, bed linens, laundry detergent, bleach, cleaning supplies, kitchen items (can openers), and tools (rakes, brooms, shovels).

- b. Ask “What else can we fund through our non-profit partners?”

In action: Findlay Community Foundation also provided support for mental health issues. Local mental health organizations sent counselors out to residential areas to talk with individuals and make referrals. Research shows that following a disaster, instances of domestic violence and suicide increase dramatically.

5. Look at the disaster management picture.

- a. Fund prevention/preparedness efforts, fill gaps, strengthen local capacity and consider funding research on the causes of the disasters.

*In action: Bud Walther of the **Community Foundation of Jackson County** has suggested creating a statewide or regional pool of resources to help long-term management issues.*

6. Choose a grantee.

- a. Consider options for channeling support.

*In action: **Lilly Endowment Inc.** announced a unique grant to three organizations with significant experience in serving disaster situations: American Red Cross, Salvation Army and Indiana Association of United Ways. A press release detailing the grant and how communities can access the funds appears in [Appendix E](#) (page 19) of this guide.*

- b. Develop long-term relationships with reputable organizations and encourage ongoing collaboration to address prevention/education efforts.

In action: The American Red Cross has valuable resources on its website regarding emergency preparedness: www.redcross.org

- c. Comply with standards and make sure you are aware of legal restrictions that may affect direct grants.

*In action: **Elkhart County Community Foundation** handled all donations (no fees charged) for an October 2007 tornado that hit Nappanee, IN. The community foundation also utilized*

its mailing list to raise \$200,000 of the \$700,000 collected. They distributed the funds to the City of Nappanee and NITRO (Northern Indiana Tornado Relief Organization) who continue to cut checks to individuals impacted by last year's F3 tornado. Please see our resource from Baker & Daniels on page 13 for more information on making grants to individuals.

- d. Consider funding long-term economic development programs.

***In action:** Recovery agencies feel that local recovery efforts will be more difficult now because of the slowing economy and the fact that some individuals couldn't pay insurance premiums or cancelled insurance to save money. Funding economic development initiatives can directly impact emergency preparedness and disaster management issues.*

7. Coordinate your disaster grants with others.

- a. Explore partnerships.

***In action:** Central Indiana Community Foundation put a special edition of their e-newsletter out to inform their partners and donor-designated funds on how to make an impact in the disaster relief efforts. The e-newsletter can be found in [Appendix F](#) (page 21).*

- b. Contact Indiana Grantmakers Alliance at (317) 630-5200 to learn more about what other grantmakers in our state are doing.
- c. Match your employees' efforts.

***In action:** Vectren Corporation created a pool of \$25,000 to match employee contributions for flood relief.*

8. Monitor and evaluate disaster grants.

- a. Ensure that funds or donated products are used as intended.
- b. Monitor on-site to determine needs, learn which organizations are doing an excellent job of helping, and ensure accountability.
- c. Make reporting requirements clear and assess the impact of the grant.
- d. Complete a formal evaluation, if necessary.

9. Enhance your understanding of disasters.

- a. Educate your boards, employees, donors and shareholders.

***In action:** Please share this document with your staff, board and community stakeholders.*

- b. Convene or support meetings of grantmakers and grantees.
- c. Work with the media to communicate your good works.
- d. Make use of internet and mass communication tools.
- e. Reach out to public officials and opinion leaders to encourage public/private partnerships to address emergency preparedness.

Appendix A: Kosciusko County's Good Samaritan Fund

Consider a Contribution to The Good Samaritan Fund

I would like to make a difference in the lives of those in our community who are in need of assistance as a result of injury, disease or medical condition.

Enclosed you will find my gift of \$ _____

Name _____

Address _____

City, State, Zip _____

Phone _____

Please make checks payable to:
Kosciusko County
Community Foundation, Inc.

If you would like to recommend* your gift be used to assist a specific individual or need, please indicate: _____

*If any gifts to the Foundation for the purposes of the fund are received and accepted subject to a Donor's recommendations as to the use of the gift, those recommendations will be honored, subject however, to the authority of the Foundation's Board of Directors. No distribution shall be made from the Fund to any individual or entity if such distribution will in the judgment of the Foundation endanger the Foundation's code section

Kosciusko County
Community Foundation, Inc.
102 East Market Street
Warsaw, IN 46580
574-267-1901
www.kcfoundation.org



Good Samaritan Fund

Jesus said: "A man was going down from Jerusalem to Jericho, when he fell into the hands of robbers. They stripped him of his clothes, beat him and went away, leaving him half dead. A priest happened to be going down the same road, and when he saw the man, he passed by on the other side. So too, a Levite, when he came to the place and saw him, passed by on the other side. But a Samaritan, as he traveled, came where the man was... He went to him and bandaged his wounds, pouring on oil and wine. Then he put the man on his own donkey, took him to an inn and took care of him. The next day he took out two silver coins and gave them to the innkeeper. 'Look after him,' he said, 'and when I return, I will reimburse you for any extra expense you may have.'

"Which of these three do you think was a neighbor to the man who fell into the hands of robbers?"

The expert of the law replied, "The one who had mercy on him."

Jesus told him, "Go and do likewise."
~ Luke 10:30-37



The Good Samaritan Fund was created by Mrs. Ethel Vandermark.

She created this fund in response to the death of a local teenager who fought a brave battle against cancer. Mrs. Vandermark did not know the young woman or her family. She simply had heard about the plight of this young woman and like the Good Samaritan, decided to help.

Wishing to assist families in Kosciusko County going through similar medically-related circumstances, Mrs. Vandermark created this fund with the flexibility to allow the community to respond through contributions to the needs of its citizens.

The purpose of this fund is to provide assistance to worthy and needy children and adults, who have a need for assistance as a result of injury, disease or medical condition.

Grants may be awarded for the following purposes:

- For surgery and medical care when other methods of payment have been exhausted,
- For the purchase, rent or grant of use of durable medical equipment or devices, the need for which has been recommended by a licensed physician and may include but is not limited to: wheel chairs, devices to aid in reading or maintain school class work or to enable communication, hearing aids, medical devices and appliances,
- For travel and accommodation expenses necessary to obtain medical care or treatment not otherwise available locally, including travel and accommodation fees of a sick child's parent(s), for payment of child care expenses for the sibling(s) of a child in need of assistance to enable a parent to accompany the child being treated, and for child care services to enable a needy adult to obtain medical care or treatment services.
- For funds for educational, social, life style or travel expenses for terminally ill children that will provide them with an improved quality of life and happiness.

Considerations for grant distributions:

Mrs. Ethel Vandermark (the donor pictured below) intended that the primary emphasis on grants from the fund be granted to needy individuals who are children (less than 18 years of age) and if funds are available, to adults.

Recommendations for assistance come from an application and is reviewed based on the following criteria:

- Financial need of the person to be benefited
- Potential to improve the ability of the individual to become or maintain himself or herself as a productive member of society
- Potential to improve the standard of life of the individual

Ethel and Everett Vandermark



GOOD SAMARITAN FUND
Kosciusko County Community Foundation, Inc.
 102 East Market Street, Warsaw, IN 46580 574-267-1901

<p>The Good Samaritan Fund was created by an individual donor wanting to help families going through financial crisis due to medical difficulties. The dollars are provided by individual donors who wish to share with others. A committee reviews all applications and recommends approving or denying requests. Your application will be reviewed within 7 to 10 days. Good Samaritan Fund is not an <u>emergency assistance provider</u>.</p>			
Your application is not a commitment to fund your request for assistance.			
Name		DOB	Marital Status (M,W,D,S)
Address		City	State
Township		Zip	
Is anyone in the home on disability? Please indicate by circling Yes or No		If yes, please state name of recipient.	
Work (include area code) Phone Can you receive calls at work? Yes or No	Home (Include area code) Phone	If no phone number, please list an emergency contact number Name: _____ Number: _____	
Names, relationship and DOB of all individuals living in the household:			
List Sources of Income (source and amount)			
State description of need (please include contributing medical factors)			
Assistance provided by any other agencies			
Financial amount requested		Date funds are needed	
Physician		Phone # (include area code)	
Referred by		Phone # (include area code)	

Appendix B:

Baker & Daniels's Hardship Grants: Assisting Individuals Impacted by Natural Disasters

- "Hardship Grant" = Grant made to individuals who have suffered an economic, medical, or similar hardship and are in need of financial assistance
- Applicable Legal Provisions
 - Grants must be made exclusively for charitable purposes, including "relief of the poor and distressed or of the underprivileged." Treas. Reg. section 1.501(c)(3)-1(d)(2).
 - "An organization is not organized or operated exclusively for one or more of the purposes specified in [Code section 501(c)(3)] unless it serves a public rather than a private interest. Thus, to meet the requirement of this subdivision, it is necessary for an organization to establish that it is not organized or operated for the benefit of private interests" Treas. Reg. 1.501(c)(3)-1(d)(1)(ii) (emphasis added).
- Four Important Components of a Hardship Fund
 - Open-Ended and Indefinite Class of Recipients
 - Independent Selection Committee
 - Objective Determination of Need
 - Documentation
- Open-Ended and Indefinite Class of Recipients
 - Who will receive hardship grants?
 - Eligible individuals must constitute a segment of the general public
 - All residents of a community or county: sufficiently broad
- Independent Selection Committee
 - Independent from control by the directors, officers, and employees
 - Process for disclosure and recusal in face of potential conflicts
 - In light of current uncertainty in new statutory language, Board of Directors should ratify the Selection Committee's decisions at regularly scheduled Board meetings (ratifications may be accomplished after grants are made)

- Objective Determination of Need
 - Being a victim of a serious hardship or disaster is not, by itself, sufficient to warrant a grant
 - Must obtain evidence of need, available resources, and other factors
 - Emergency versus long-term assistance
- Documentation
 - Document the organization's procedures and adherence to each of the principles
 - Retain organized records of such actions
- Abiding by the Four Principles
 - Memorialize in a formal policy
 - Develop forms to guide Selection Committee members and facilitate the documentation of their considerations
- Helpful IRS Resource
 - Publication 3833, "Disaster Relief: Providing Assistance Through Charitable Organizations"
 - www.irs.gov/pub/irs-pdf/p3833.pdf

Provided by:
Joseph E. Miller, Jr.
Partner
Baker & Daniels

Appendix C: Johnson County Emergency Fund and Loan Applications

Johnson County Community Foundation Accepting Donations and Offering Emergency Grants and Loans to Nonprofit Organizations Serving Johnson County

The Johnson County Community Foundation is accepting donations from businesses and individuals locally and from across the country who wish to support the many organizations that are assisting flood victims in Johnson County.

“All donated funds will be made available to the organizations as grants or loans as a stopgap measure until they can get to other resources,” said Sonya Hallett, president/CEO.

“The community foundation has already made emergency loans to organizations. On Monday, Russ Bensheimer came into our offices as we were still clearing out our flooded basement and asked for help. He’s the director of the Johnson County Veterans Service whose offices were located in the Oren Wright Building. Russ’ computers were lost, but he had a backup off site and knew if he could just get another computer he could at least try his best to continue serving Johnson County veterans’ needs as much as possible.

We have a good start for the Emergency Fund but know the need will grow and welcome any donations.”

All donations to the Johnson County Community Foundation are tax deductible and all monies received will be used to support services in Johnson County only.

To donate, mail checks to:
Johnson County Community Foundation
Attn: Sonya Hallett
PO Box 217
Franklin, Indiana 46131
Write “Emergency Fund” in the memo line

Organizations in need of emergency funds:
Email Kim Kasting, Director of Grants and Scholarships, at kimk@jccf.org or call 317.738.2213.

The Johnson County Community Foundation, Inc.

DISASTER RELIEF GRANT and/or LOAN APPLICATION

DATE: _____

Please mail or deliver to: The Johnson County Community Foundation, Inc. 398 South Main St., Franklin, IN 46131

For additional information: Please call or email Kim Kasting; Director of Grants and Scholarships at (317) 738-2213 or kimk@jccf.org.

Name of Organization:

Address:

Phone: _____ **Fax:** _____

Cell Phone: _____ **Email:** _____

Name of Primary Contact: _____

Title: _____

Amount requested of Community Foundation \$ _____

Grant

Loan (Organization is expected to be reimbursed by insurance, F.E.M.A. or some other source.)

Summary of Relief Program/Project/ Purpose:

Eligibility:

Tax-exempt charitable organization - IRS 501 (c)(3)

Affiliated with tax-exempt organization or governmental unit

Other - please give specific explanation

Important Note: Please be sure your proposal contains all the information outlined in this packet, appropriate signatures and IRS letter indicating tax-exempt status as soon as possible.

Reporting and Evaluation: We require that any unexpended or reimbursed funds be returned to the Foundation.

GRANT AGREEMENT CERTIFICATION

Grant Applicant hereby certifies that it does not discriminate on the basis of race, national origin, religion, gender, gender preference, age, or disability (“non-discrimination factors”) in its policies, practices, services, or standards for participation in its programs, except to the extent any such program lawfully provides services to a limited segment of the population based on such non-discrimination factor. It is expressly understood and agreed that the Johnson County Community Foundation is not a joint participant in, nor provider of, any of the Grant Applicant’s programs or services. The Johnson County Community Foundation’s role in Grant Applicant’s and services is limited solely to making grants and assuring that grants are administered in accordance with the terms of the approved application. The Grant Applicant represents and warrants that all granted funds will be used in accordance with applicable laws. Grant Applicant agrees to indemnify, and hold the Johnson County Community Foundation harmless from any liability imposed on the Johnson County Community Foundation based on any conduct or omission occurring in connection with a program or service of Grant Applicant for which the Johnson County Community Foundation has provided a grant.

AGREED

Print Name _____

Signature _____

Title _____

Date: _____

Appendix D: Heritage Fund Letter to the Editor

As Bartholomew County's community foundation, Heritage Fund is deeply grateful for the outpouring of early emergency response efforts due to the devastation of the June 7th flooding. These efforts have been led by United Way of Bartholomew County, Volunteer Action Center, American Red Cross, and individuals and community groups too numerous to mention.

Estimates are that 2,200 residences have been affected by the devastating June floods. This includes over 1,800 school-age children. The disaster took household items, clothing, family heirlooms, photos and personal treasures and left behind a muddy muck that covers everything it has touched. Sadly, about 100 local businesses also have been affected.

Neighbors, volunteers, churches, businesses and nonprofits in our community are responding to the relief and recovery efforts in extraordinary ways. Under difficult and trying circumstances these individuals and organizations are serving our community in ways that can only be described as heroic.

There are a number of agencies that need your support at this time, and we encourage you to be as generous as possible. It is important to note, however, that the challenges facing us in dealing with **long-term** flood relief will require significant funding. In order to offer meaningful recovery support, Heritage Fund has opened a **Community Disaster Relief Fund** to accept donations to help with **long-term flood recovery efforts in Bartholomew County**.

Please consider a donation to Heritage Fund's **Community Disaster Relief Fund**. One-hundred percent of money donated will be used in Bartholomew County. It will help long-term recovery efforts and will support our local nonprofits as they help individuals and families recover and rebuild. Gifts may be sent to **Heritage Fund Flood Relief, 538 Franklin Street, Columbus, IN 47201**. Visit www.heritagefundbc.org for more information.

During this initial emergency response phase, Heritage Fund is joining with others in the community to develop plans for **long-term recovery efforts**. We will be targeting needs unmet or not met adequately by other sources. We see a long-term need to support local non-profits, coordination efforts, long-range planning, case management, mental health issues and similar needs.

We recognize the devastating loss of the services of Columbus Regional Hospital and its Emergency Room. We encourage people to support the hospital's campaign to raise one million dollars in 30 days to aid in getting the Emergency Room up and running. Donations may be sent to Columbus Regional Hospital Foundation.

Our goal is to partner with others in providing assistance to individuals and families as they reestablish stable living after the June 2008 floods and look to a brighter future in our community.

Appendix E: Lilly Endowment Inc. Grant Announcement Press Release

Lilly Endowment announces \$50 million For 2008 Indiana storm and recovery efforts

In light of the massive recovery facing communities from floods and storms that wreaked havoc in 2008 across major portions of Indiana, Lilly Endowment Inc. announced today (June 23, 2008) grants totaling \$50 million for disaster relief and recovery. The grants have been approved for three organizations that have significant experience serving in disaster situations.

The American Red Cross and The Salvation Army each will receive \$2.5 million to help with their efforts to alleviate the more immediate needs of citizens and communities that have suffered from disasters in 2008 and to help replenish their disaster relief funds.

The Indiana Association of United Ways (IAUW) has been awarded \$45 million for a disaster-response fund from which IAUW will make grants for relief and recovery efforts at the county level in counties damaged by 2008 disasters. Eligibility criteria likely will include whether a county has been declared a disaster area by the state or federal government.

Applications to this fund will be based on the recommendations of local United Ways, which will work with community foundations and other key community partners to set local priorities for the funds. For a county not served by a viable United Way, IAUW anticipates seeking the leadership and recommendations of the county's community foundation. IAUW will form a grants advisory committee that will include IAUW board members and individuals with good judgment and expertise in areas such as community development, financial affairs, neighborhood revitalization, rural development, local government and nonprofit leadership. Besides approving grants, the committee will develop guidelines for the fund's distribution.

IAUW expects to offer grants in at least two rounds. The first round, which IAUW plans to offer as soon as possible, will provide up to \$100,000 in flexible funding to local United Ways and in some cases to community foundations for each county affected by a 2008 disaster. This funding may be used for immediate needs and for assistance in planning and facilitation efforts related to prioritizing a county's needs for support from subsequent funding rounds.

One or more subsequent rounds will offer larger grants which are expected to vary in amount from county to county in accordance with factors determined by the grants advisory committee. These factors will include local needs, available resources, the scale and type of the damage, local demographics and others.

"The Endowment has a long history of supporting the efforts of the American Red Cross, The Salvation Army and United Way systems to respond to a range of disasters throughout our state and

country,” said Endowment president, N. Clay Robbins. “We are confident that they will use these resources to maximum effect in helping Indiana residents and communities rebuild and recover from these devastating storms. We can only imagine what it must be like for those affected by these terrible disasters,” he said.

“The Endowment believes that in situations such as these it is preferable for local communities to be able to prioritize the needs for which funding will be sought, and the Endowment is confident that IAUIW has the ability to encourage local priority-setting efforts,” added Robbins.

For nearly 30 years the Endowment has supported IAUIW’s efforts to build an effective network of United Ways across the state. There now are 62 United Ways serving the local needs of 80 some counties. In particular, IAUIW’s *4Community* program, which has received more than \$20 million in Endowment funding since 2003, has fostered the development of community consensus around projects it has funded. To receive funding under the *4Community* program, a project must demonstrate strong collaborative efforts among United Ways and key community institutions, such as community foundations, local hospitals, school systems, universities, local governments and chambers of commerce among others. For this new effort, local United Ways will encourage similar collaborations in prioritizing local community needs.

Regarding IAUIW’s grant, its president, Roger Frick, said, “The Indiana Association of United Ways has a great working relationship with Lilly Endowment and communities all across Indiana. We will bring our local and state relationships and grant administration experience to this extraordinary opportunity for Indiana’s residents and communities. United Ways know that recovery takes time and resources, and IAUIW looks forward to helping communities as they rebuild after these devastating disasters.”

John Lyter, CEO of the American Red Cross of Greater Indianapolis, said, “This special grant will allow the Red Cross to work in partnership with others to meet the needs of Hoosiers who were devastated by this year’s tornadoes and flooding. We can more confidently plan our work for the coming weeks and months to help families with their transitions from disaster to recovery.”

Major Dick Amick of The Salvation Army’s Indiana Division stated regarding its grant, “We are deeply grateful for Lilly Endowment’s generous gift to help us serve Hoosiers in need. As humble stewards of this gift, The Salvation Army will continue aiding those affected by the storms and floods in Indiana. This grant will enable us to serve more people more comprehensively.”

Indiana residents needing disaster-relief assistance should call the American Red Cross at (317) 438-4636 or toll free at 1-866-438-4636; The Salvation Army at (317) 937-7000 or toll free at 1-800-589-1037; or the Indiana information and referral service at 2-1-1.

Appendix F: Central Indiana Community Foundation Disaster E-Newsletter



CICF
CENTRAL INDIANA
COMMUNITY FOUNDATION

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Community Foundation

Special Edition, June 18, 2008

DISASTER RELIEF EFFORTS

Over the past two weeks, Central Indiana Community Foundation has been contacted by our donors and other friends of the foundation about how they might be able to help in light of several natural disasters that have impacted Indiana residents. Following is background information on the respective disasters, as well as organizations that are aiding in relief efforts.

EASTSIDE INDIANAPOLIS TORNADO RELIEF

On May 30, an EF-2 tornado displaced hundreds of individuals on the eastside of Indianapolis. Homes and businesses near 38th Street and Mitthoeffer Road and 42nd Street and Post Road were the most affected. There are several not-for-profit organizations in the area providing immediate relief and helping with long-term rebuilding efforts.

First Responders

The following first responders are providing basic necessities such as food, water, clothing, and shelter for flood victims and relief workers in a variety of locations throughout Southern Indiana. With hot, humid temperature forecasted, first responder agencies need donations to help purchase water and other basic necessity items.

1. **American Red Cross of Greater Indianapolis:** 441 E. 10th St., Indianapolis, IN 46202
2. **Salvation Army - Indiana Division:** 3100 N. Meridian St., Indianapolis, IN 46208

Community Centers Providing Assistance

Community centers help identify the longer-term needs that families have, which cannot be met by the first responders such as FEMA, Red Cross, or Salvation Army. Community centers help provide connections to resources such as food, housing, child care, and job training and placement. A long-term recovery committee has been formed in the area and is assessing long-term needs of tornado victims.

1. **Community Alliance of the Far Eastside:** 8902 E 38th St., Indianapolis, IN 46226-6073
2. **Forest Manor Multi-Service Center:** 5603 E. 38th St., Indianapolis, IN 46218

SOUTHERN INDIANA FLOOD

On June 6, torrential rainfall brought unprecedented storm damage to Indiana. As a result, 41 counties have been declared federal disaster areas, which has allowed them to receive federal assistance. An additional 10 counties were declared disaster areas due to flooding later on in the week. Several not-for-profit organizations are providing immediate relief and helping with long-term rebuilding efforts.

First Responders

The following first responders are providing basic necessities such as food, water, clothing, and shelter for flood victims and relief workers in a variety of locations throughout Southern Indiana. With hot, humid temperature forecasted, first responder agencies need donations to help purchase water and other basic necessity items.

1. **American Red Cross of Greater Indianapolis:** 441 E. 10th St., Indianapolis, IN 46202

The American Red Cross is staffing and providing support at the following temporary shelters:

Marion/Johnson County: Community Church of Greenwood, 1477 West Main St., Greenwood, IN

Morgan County: Martinsville High School, 1360 East Gray St., Martinsville, IN

Brown County: Brown County YMCA, 105 Willow St., Nashville, IN

Bartholomew County: Northside Middle School, 1400 27th St., Columbus, IN

Owen County: Spencer Elementary, 151 East Hillside Ave., Spencer, IN

Vigo County: North High School, 3434 Maple Ave., Terre Haute, IN

Jackson County: Seymour Middle School, 920 North O'Brien St., Seymour, IN

Brownstown Middle School, 520 West Walnut St., Brownstown, IN

2. **Salvation Army - Indiana Division:** 3100 N. Meridian St., Indianapolis, IN 46208

3. **The Salvation Army's Shelbyville Corps:** 136 E. Washington St., Shelbyville, IN 46176

Ongoing Support

The following community foundations have established funds to help victims of flooding in their communities. They will be working with area non-profits to provide needed assistance in the weeks and months to come.

1. **Wabash Valley Community Foundation Inc.:** Flood Relief Fund, 2901 Ohio Boulevard, Suite 153, Terre Haute, IN 47803. Executive Director Beth Tevlin may be reached at beth@wvcf.com.
2. **Bartholomew County Community Foundation:** Community Disaster Relief Fund, P.O. Box 1547

Columbus, IN 47202. Executive Director Sherry Stark may be reached at sstark@heritagefundbc.org.

3. Johnson County Community Foundation: P.O. Box 217, Franklin, IN 46131. President Sonya Hallet may be reached at sonyah@jccf.org.

4. Community Foundation of Jackson County: P.O. Box 1231, Seymour, IN 47274. President C.W. "Bud" Walther may be reached at (812) 523-4483.

5. Blue River Community Foundation (Shelby County): 54 W. Broadway Street, Suite, Shelbyville, IN 46176. Executive Director Susan Ferguson may be reached at sfurgeson@blueriverfoundation.com.

6. Elkhart County Community Foundation: 101 South Main Street, P.O. Box 2932, Elkhart, IN 46515. President Earl Taylor may be reached at weteccf@aol.com

Non-monetary Donation Requests

Midwest Food Bank: Midwest Food Bank (www.midwestfoodbank.org) is collecting donations such as non-perishable food items, bottled water, trash bags, toilet tissue, wash clothes and other toiletries until Friday, June 20. Donations will be accepted between noon and 7 p.m., Monday - Friday, at The DWNA Market Lot located in downtown Westfield just east of the intersection of Main & Union Streets. Heartland Growers, a commercial greenhouse in Westfield, is supplying a truck and volunteers from the greenhouse to serve as a drop-off location. For more information, contact Heartland Growers at (317) 896-9355.

CICF's mission is to inspire, support, and practice philanthropy, leadership, and service in our community.

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Appendix G: United Way of Bartholomew County Disaster Guide

Foreword: We realize that the following information is not all-inclusive of the many efforts of the good people of Bartholomew County to help our neighbors who have suffered great losses in the recent flood. We just wanted to get something to the public in answer to the many calls we are receiving. We will put out periodic updates on this information. If you have something to add, call **371-5161**.

There are many ways to help including striking out on your own as an individual or as a group. You can stop at a home where you see furniture sitting outside or people shoveling mud out of their living room. Or you can collect money and materials and take them where you see fit. There is nothing wrong with that. You should know, however, that there are already scam artists who are not flood victims out there trying to take advantage of the opportunity to get something for nothing. Being part of the coordinated effort reduces the possibility of someone taking advantage of your kindness.

If you are a resident who has encountered any problem because of the flood and don't know where to find help you are encouraged to call First Call for Help 211. Volunteers are in place to handle a high volume of calls. To talk to someone with information on where help is available, simply dial **211** or their traditional number, **376-6666**.

If you are a disaster victim who lost your housing and/or needs food: Love Chapel will provide financial assistance for utilities, rent and deposits if such assistance is not available through other local resources or disaster funds. Call **372-9421** for more information.

Non-perishable foods can be obtained as available at Love Chapel, 311 Center Street.

If you are a disaster victim who needs clothing, household goods and cleaning supplies: Sans Souci at 1526 Thirteenth Street across from United Way Center is the distribution point for these items.

If you have lost your child care due to the flood: Childhood Connections is prepared to help you locate quality child care. Call **375-2208** during business hours.

If you want to donate:

- **Food**—Love Chapel is accepting contributions of non-perishable foods at 311 Center Street.
- **Clothing and household items**—Sans Souci at 1526 Thirteenth Street is accepting contributions of items that will be needed by flood victims. Summer clothing and shoes are needed for all sizes and ages. Special emphasis is put on items for babies (clothing, diapers, baby bottles). New underwear and socks are needed for all ages.

Furniture and household goods, especially mattresses, small appliances, and basic furniture items, are needed.

- **Money**—Red Cross is accepting contributions to help local victims of the flood. Checks should be made payable to Red Cross, 931 Repp Drive, Columbus 47201. You can attach a note or mark the memo of your check to specify where you want your money spent (such as Bartholomew County or Brown County or Indiana). As a convenience to donors, checks and cash will be accepted at the front desk of United Way Center and will be delivered to the Red Cross.
- **Cleaning supplies**—Fair Oaks Mall in the space across from the Riviera Maya Restaurant (near K-Mart) is accepting bleach, detergent, mops, buckets, rags, rubber and work gloves, and other cleaning materials. The distribution point for those in need of these products is Sans Souci.

If you want to volunteer to help: A Volunteer Reception Center is being established today at United Way Center. Disaster recovery is a long process and will be ongoing for months to come.

If you as an individual or as part of a group want to be part of that recovery effort as a volunteer, please come to the lobby of the United Way Center, 1531 Thirteenth Street, or call **371-5161** during normal weekday business hours. The Volunteer Reception Center will be coordinating the use of volunteers in the recovery effort.

In addition, eligibility for FEMA and other outside funds requires documentation of volunteer activities which will be made possible by volunteers registering and working within the established system.

If you are an agency that needs more volunteers for work related to disaster recovery: The Volunteer Action Center is coordinating volunteers with the needs. Call **371-5161** to make them aware of your needs and they will put you in the mix as volunteers are recruited.

If you are an organization that has its own effort going: It is acceptable to all that people with their hearts in the right place help as they see fit. If you want to be part of the coordinated process, call **371-5161**, to join your efforts with others in the community.

Appendix H: MESH Preparedness Grant Initiative

Emergency Care Partnership Grant

In 2007, Health and Hospital Corporation of Marion County was awarded a \$5 million grant to support healthcare emergency preparedness. The grant is funded by Health and Human Services/Assistant Secretary for Preparedness and Response (ASPR), and grant objectives will serve as a best practice model for the nation's health and medical community. The project is dubbed MESH, Managed Emergency Surge for Healthcare and is spearheaded by Dr. Charles Miramonti, assistant medical director of Wishard Ambulance Service and associate professor of medicine at the IU School of Medicine. MESH will allow for unified response of the region's hospitals, ensuring coordination of disaster plans, inventories, and bed tracking. Additionally, the project will work with the area community health centers to assess current surge capacities and implement an electronic medical records system. MESH is comprised of six full time staff persons, including, a program manager, 3 hospital liaisons, a health department liaison, and a liaison for the community health centers.

MESH's primary mission is to provide the most ideal treatment environment in the face of a disaster. This must include open access to services, a safe and efficient setting, and the best possible care for all patients. In keeping with MESH's mission, this grant is designed to increase Marion County and the surrounding counties' hospital and community health center surge capacity through expanding emergency preparedness efforts.

The partnership includes:

- Marion County Health Department
- Indiana University School of Medicine
- Wishard Health Services
- Indiana Primary Health Care Association
- Indiana State Department of Health
- Indiana Department of Homeland Security
- City of Indianapolis/Department of Public Safety/Emergency Management Planning Division
- All 33 hospitals in the District 5 Region (Marion and the contiguous counties)

Key projects include:

- Development of a regional board of directors to oversee strategic planning, regional policies, and standards of care for medical surge.
- Management of a regional pharmaceutical cache to ensure rotation of stock and coordination with Metropolitan Medical Response System (MMRS) and Urban Areas Security Initiative (UASI) caches.
- Development of an electronic volunteer health professional registry that catalogues the skills and availability of area hospital staff and health professionals.
- Coordination of federally-mandated training exercises.
- Development of an electronic medical records system for community health centers.

- Expansion of resources for Marion County Health Department's Points of Distribution Sites (PODS) to expand response capability of local health departments.
- Expansion of the Siren ePCR project, allowing ambulances to access patient data in the field.
- Establishment of an Emergency Communications Center at the newly located Wishard Ambulance Service offices (3930 Georgetown Road, Indianapolis).

Urban Areas Security Initiative

In 2004, the City of Indianapolis was first awarded Urban Areas Security Initiative (UASI) funding from the United States Department of Homeland Security. Funding is used to provide necessary equipment and training for first responders.

- **Siren ePCR Ambulance Software:** The Siren ePCR project is the largest, most advanced electronic ambulance system in the United States. In partnership with the Health and Hospital Corporation, the fire departments of Hamilton and Marion Counties, and the Indiana University School of Medicine, this software was launched in March 2008. Siren ePCR is an electronic database of patient medical records in the 2-county region. This system enables paramedics and first responders to electronically capture patient information at the scene of an emergency and wirelessly transfer it to clinical and operational staff for in-depth data management, reporting, and syndromic surveillance. The Indiana Department of Homeland Security is considering a funding request to replicate this in the 7-county MSA region.
- **Emergency Department Diversion Software:** Diversion software allows emergency departments to know the bed availability and diversion status of all hospitals in Marion and Hamilton Counties.
- **Tactical EMS (Emergency Medical Services):** Prior to receiving grant funding, the tactical EMS teams were underfunded, and many paramedics were responding to dangerous situations in protective gear that was expired/past the recommended shelf life. Grant funds are used to provide personal protective equipment, response vehicles, and training for tactical EMS teams in Hamilton and Marion Counties.
- **Health Center Readiness:** Funds are used to expand the surge capacity of community health centers.

Metropolitan Medical Response System

The Metropolitan Medical Response System (MMRS) prepares the health and medical community through investment in equipment, training, and expansion of pharmaceutical caches. Since 2005, the following have been funded through the MMRS grant.

- **Drug caches:** In the event of a major medical disaster, drug caches are established throughout the city to protect hospital staff and first responders.
- **Personal Protective Equipment:** Like drug caches, medical staff need access to large amounts of personal protective equipment (masks, gloves, suits) in the event of an emergency.
- **Miscellaneous Equipment and Mobile Operations:** Funds have been invested in mobile EMS operations, including the purchase and rehabilitation of a mobile disaster clinic.

Additional funding has supported public health operations. For information on Marion County Health Department activities, please contact the Public Health Emergency Preparedness Division at 317-221-2077.

Appendix I: List of Resources

Taxes/IRS Rules

Internal Revenue Service

Disaster Relief – Resources for Charities and Contributors

<http://www.irs.gov/charities/charitable/article/0,,id=149938,00.html>

Published Guidance for Charities about Disaster Relief

<http://www.irs.gov/charities/charitable/article/0,,id=184159,00.html>

Independent Sector

Housing bill, charitable relief amendment, put off until after July 4th recess

A dispute over whether to attach renewable energy provisions to the Housing bill will put off final action on the legislation until after the July 4th recess, and, as a result, is delaying consideration of a disaster tax relief provision that would provide significant incentives for charitable giving in the Midwest. The relief package, introduced on Tuesday by Senate Finance Committee Ranking Member Charles Grassley (R-IA) and Senators from the affected states, is modeled after tax legislation that Congress passed to help victims of the Kansas tornado in 2007 and Hurricanes Katrina, Rita and Wilma in 2005. The amendment would lift the giving limits for both individuals and corporations, but only for contributions that are targeted toward relief efforts. It would increase the deductible mileage rate for charitable use of vehicles in the area to 41 cents per mile, and permit volunteers to deduct mileage reimbursement for relief efforts. The measure would also extend for two years the food and book inventories enhanced deductions that expired at the end of last year. *Source: Congress Daily AM, Congressional Quarterly, Tax Analysts*

Disaster Recovery/Management

Indiana Voluntary Organizations Active in Disaster

<http://www.invoad.org>

Iowa Council of Foundations

<http://www.IowaCouncilofFoundations.org>

Donors Forum of Illinois

http://www.donorsforum.org/resource/Midwest_Flood_Relief_Resource_Center.html

Heritage Emergency National Task Force

<http://www.heritagepreservation.org/PROGRAMS/TFcurrent.html>

Council on Foundations and European Foundation Centre

Disaster Grantmaking: A Practical Guide for Foundations and Corporations

http://www.cof.org/files/Documents/International_Programs/disasterguide.pdf (2.21MB)

Ice Miller

Business Interruption Insurance

The recent floods in southern Indiana and elsewhere in the Midwest have caused an unprecedented amount of damage to commercial and industrial property. With the widespread and catastrophic nature of the damage, it should come as no surprise that insurers will seek to limit their losses, including denying potentially covered claims, leading to protracted litigation with some policyholders over flood and business interruption losses. Read the full article from Ice Miller, LLC:

<http://www.icemiller.com/enewsletter/June08/BusinessInterruptionInsurance.htm>

U.S. Chamber of Commerce Business Civic Leadership Center

On the Brink: Re-Engineering the Nation's Disaster Response Processes

http://www.uschamber.com/bclc/programs/disaster/2008_disasterreport_home

Non-Profit Risk Management Center

Accident Preparation and Response

<http://nonprofitrisk.org/tools/accident-response/intro/1.htm>

Business Continuity Planning

<http://nonprofitrisk.org/tools/business-continuity/business-continuity.shtml>

Fact Sheets on Crisis Management

<http://nonprofitrisk.org/library/fact-sheets/fact-sheets.shtml>

Articles on Crisis Management

<http://nonprofitrisk.org/library/articles/articles.shtml#crisis>

Appendix J: List of Contributors

Indiana Grantmakers Alliance would like to thank the following members for reporting their disaster recovery efforts:

Ball Brothers Foundation

Community Foundation of Jackson County

Elkhart County Community Foundation

Greene County Foundation

Heritage Fund – the Community Foundation of Bartholomew County

Johnson County Community Foundation

Lumina Foundation for Education

Nina Mason Pulliam Charitable Trust

REALTOR Foundation

Vectren Corporation

Wabash Valley Community Foundation